Water Institute Research Award

Estimated Budget Sheet

Provide itemized projected budget using the template below detailing what expenses will be requested from the Water Institute. Please indicate if other funding sources will cover budget items. **The amount requested from the Water Institute should not exceed $5000**. **Funds used for travel to external sites are subject to the** [**travel regulations**](https://www.fa.ufl.edu/departments/travel/) **for the University of Florida.**

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| --- | --- | --- | --- |
| **BUDGET ITEM** | **AMOUNT REQUESTED FROM WATER INSTITUTE ($)** | **AMOUNT FROM OTHER SOURCES**  **($)** | **JUSTIFICATION FOR BUDGET ITEM AND AMOUNT (including daily/nightly rates, etc.)** |
| Salaries and fringe | $ | $ |  |
| Equipment | $ | $ |  |
| Materials and supplies | $ | $ |  |
| Other expenses (*please specify*) | $ | $ |  |
| **Travel to external site or institution** | | | |
| Airfare | $ | $ |  |
| Mileage to and from destination  (Miles x .445) | $ | $ |  |
| Lodging | $ | $ |  |
| Meal allowance ([following UF Meals Directive](https://www.fa.ufl.edu/directives/meals/)) | $ | $ |  |
| Ground transportation (e.g., Taxi/Uber/Lyft) | $ | $ |  |
| **TOTAL COSTS** | **$** | **$** |  |