

Faculty Advisory Committee

The Faculty Advisory Committee shall consist of 15 participating Water Institute Affiliate faculty serving staggered 3 year terms. Ten of the members will be elected and five will be appointed to ensure disciplinary and other types of diversity. The Faculty advisory committee will meet at least monthly during the academic year.

Duties of the Faculty Committee

The Faculty Committee shall be representative of and responsible to the entire Affiliate Faculty of the Water Institute. It shall advise the Director on the formulation and execution of Water Institute programs and policies. The main function of the Faculty Committee shall be to initiate, discuss, evaluate, and recommend short and long range plans for the Water Institute. It shall serve as advisor to the Director on its own initiative or on request from the Director or the Affiliate Faculty.

Officers: The officers of the Faculty Advisory Committee shall consist of a Chair, Chair-Elect, and Past-Chair.

Election and Term of Office: The Faculty Advisory Committee shall select one of its members to serve a three-year term, in which he or she serves one year as Chair-Elect, followed by one year as Chair, and then one year as Past Chair. The Past Chair is not eligible for immediate re-election as Chair-Elect at the expiration of his or her term. If during this cycle, the term of office as a Director of the Chair-Elect/Chair/Past-Chair expires, this person shall automatically re-appointed for an additional three year term.

Chair: The Chair of the Faculty Advisory Committee shall, when present, preside at all meetings of the Committee. The Chair, together with Water Institute staff, shall set the agenda and convene the Committee.

Chair-Elect and Past-Chair: The Chair-Elect shall succeed as Chair at the completion of the current Chair's term of office. The Past-Chair is the person who served as Chair in the term immediately preceding the current Chair. In the event of absence of the Chair, the Chair-Elect shall preside at all meetings of the Board of Directors. In the event of absence of both the Chair and the Chair-Elect, the Past Chair shall preside at all meetings of the Board of Directors.

Meeting Frequency: The Committee may be convened upon request of either the Chair or the Water Institute Director, and shall meet at least once per semester during the academic year. Physical meetings, web-based meetings and teleconferences may all serve as meetings of the committee.

Quorum: The quorum for both physical and electronic meetings and actions of the Faculty Committee shall consist of 50% of the Committee membership.

Reporting Requirements: Water Institute staff will make minutes of each meeting of the Committee available to the Affiliate Faculty as soon as possible following each meeting.